



SAN LEANDRO UNIFIED SCHOOL DISTRICT

Department of Special Services

14735 Juniper Street • San Leandro, CA 94579-1299

(510) 667-3534 Fax (510) 614-1075

EARLY INTERVENTION SERVICES

Mike McLaughlin, Ed.D
Superintendent

Dear Parent or Guardian,

Thank you for your request to evaluate your child for possible Special Education services.

As part of our evaluation process, you will need to come to the District Office and fill out a Residence Verification Form. This form is available in the Attendance Department at the District Office.

The following 3 documents will be required to complete the verification:

- Two current original utility bills in the Parents/Legal/Caregiver's name, dated, and posted within 30 days
- If you are a renter you will need to bring your rental/lease agreement or
- If you own your home you will need to bring your current property tax bill, current mortgage verification or current close of escrow document

The enclosed **Developmental Questionnaire** packet will need to be completed and brought back with you when you come to the District Office for the Residence Verification. The questionnaire will help the evaluation team to get to know your child more quickly and will enable them to complete their evaluation more efficiently.

When the Residence Verification and Developmental Packet are completed, you will be contacted to set up your child's Intake Interview meeting. The Intake Interview takes place at the District Office, 14735 Juniper Street, San Leandro by Kimberly Kolbe, School Psychologist. She can be reached at (510) 895-7944 x3060 or kkolbe@slusd.us. You may also contact Marie Rivera, Special Services Secretary, at (510) 667-3534 or mrivera@slusd.us.

If you have additional information such as medical, speech or psychological reports, which have not been forwarded to us, please bring them to your child's appointment.

Sincerely,

David Poeschl
Director, Special Services

Enclosures